

Background Check Affidavit

As part of the DJJ RSC Model Quality Assurance procedures, we request contracted providers verify they are conducting appropriate employee background checks. Please review and complete the form below to verify your organization conducts appropriate employee background checks on all employees, volunteers, and individuals that have direct contact with DJJ Youth and/or family members and return to EBA and/or AMIKids. **If you are unsure or do not believe your organization conducts background checks as set forth below, please contact EBA: Kara Brooks, EBA kbrooks@ebanetwork.com and/or AMI: Korah Skuce, KSkuce@amikids.org immediately.**

Your Name (First, Last)

Position (e.g. Manager)

Organization Name ("PROVIDER")

PROVIDER is a subcontractor of (choose all that apply): EBA AMIKids

PROVIDER is required by applicable State laws, regulations and licensure requirements relating to conducting criminal background checks of employees and volunteers to conduct background checks on all of its agents, employees, assignees, and volunteers providing services to, or having direct contact with, a child and/or family. Each such agent, employee, assignee, and volunteer must be checked against the Virginia Child Abuse and Neglect Central Registry (hereinafter, the "Central Registry"). For any agent, employee, assignee, or volunteer discovered to be named in the Central Registry, such information shall be made available to EBA and/or AMIKids according to applicable contract requirements and to any appropriate child placement and regulatory personnel of the Virginia Department of Social Services, the Department of Education, the Department of Behavioral Health and Developmental Services and the designated DJJ staff. PROVIDER is also required to remain in compliance with all Federal and State law, regulations and licensure requirements related to conducting criminal checks of its employees during the Term.

AFFIRMATION:

By signing below I represent and warrant to EBA and/or AMIKids that, to the best of my knowledge, information, and belief, PROVIDER has conducted all required background checks on all employees, volunteers, and other individuals that have direct contact with DJJ Youth and/or their family members in accordance with all applicable State laws, regulations, licensure requirements, agreements, and PROVIDER'S internal policies. (Please attach a copy of all relevant internal policies to this form).

Please note and explain any exceptions here:

I understand that any misrepresentation or falsification on my part may constitute a breach and/or grounds for termination of PROVIDER's Subcontractor Agreement with EBA and/or AMIKids.

Signature: _____

Date: _____