

*Virtual  
Coffee & Collaboration  
October 2022*

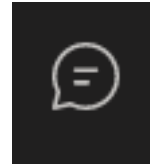
VIRGINIA

**AM** Kids

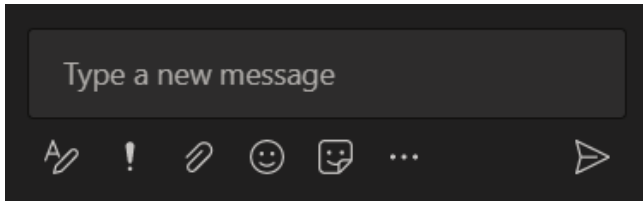
# Rollcall

---

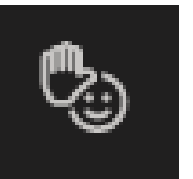
Please click on comment box



And type in your name and agency in lieu of sign in sheet

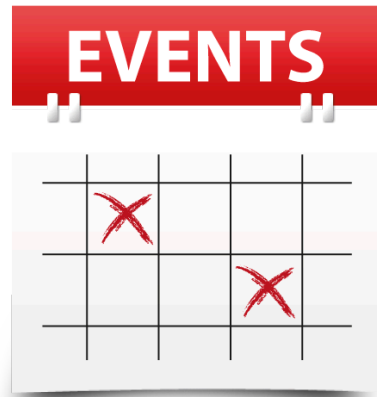


Can click to 'raise your hand' and we will call on you to share



# Let's Hear Something Good!

---



AMKids  
Expands to  
the Western  
Region!





# AMKids Team Members



Korah Skuce  
(Regional  
Director)



Jaclyn Scott  
(Program  
Director)



Ernest  
Madison  
(Eastern  
Regional  
Service  
Manager)



Betty Dixon  
(Western  
Regional  
Service  
Manager)



Kristi  
Raymond  
(Southern  
Regional  
Service  
Manager)



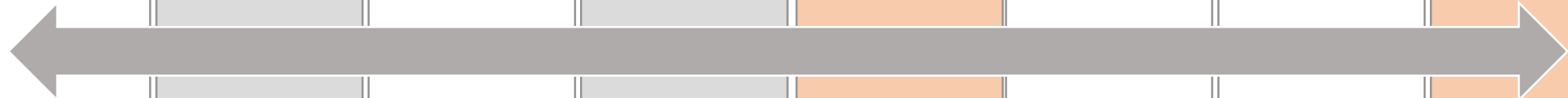
Christie  
Runski  
(Billing and  
Business  
Manager)



Alicia Gnolfo  
(Data Entry  
Records  
Specialist)



Autumn  
Moss  
(Compliance  
Manager)



# Contract Updates

---

- New Contract & Compliance Manager: Autumn Moss
- All DSP contracts have been prepared and submitted for signature. (*15 pending – need to change effective 10/1/22*)
- These are effective 9/1/2022. This is a 4-year contract with initial 1 year term and 3 auto renewal years
- New online portal to update DSP contacts: <https://forms.office.com/r/CCJsYt81qb>
- Reminder rates are standard across all regions and DSPs. Subject to rate reviews annually to ensure alignment with other state agencies.
- All monthly and Weekly state rates prorated to daily.
- Remind to have all staff sign the VDJJ Confidentiality Statement



# Contract Updates (Reports)

---

## Monthly Summary Reports

- i. Progress towards the identified measurable goals and objectives listed in the Youth's Individualized Service Plan **and revisions made**
- ii. **Specific updates related to the referral reasons identified at time of referral**
- iii. **Dates of Services, length of sessions/dosage, and modality**
- iv. **YASI risk factors addressed and progress made on items within the domains of the YASI**
- v. **Assessment of level of family engagement partnership, including specific strategies and activities**
- vi. **Completion date or anticipated completion of each goal**
- vii. **Youth Information including: youth name, DJJ#, referring PO, CSU and locality,**
- viii. **Service Information including: service authorized, service start date, authorization information, and specific activities and strategies utilized**
- ix. **Agency Information including: agency name, person completing the report, credentials**



# Contract Updates (Reports)

---

## Discharge Reporting

- i. Discharge Type
- ii. Reason for discharge
- iii. Overall progress made toward the identified measurable goals
- iv. Overall progress made on items within the domains of the YASI
- v. Overall protective factors at time of program/service completion**
- vi. Recommendations
- vii. Status of identified Outcome Measures



# Contract Updates (Performance Measures)

---

## **Are services beginning in a timely manner? Service Initiation**

- 95% of Assessments/Evaluations will be delivered on or before need-by date identified at time of referral.
- 80% of services will begin within 10 days of referral (probation / community)
- 80% of services will begin within 3 days of return to the community (parole)

## **Are youth making progress while receiving services? Service Progress**

- 80% of services will end with at least some progress
- 80% of youth served will be discharged based on successful completion of their Individual Treatment Plan.





# Contract Updates (Background Checks)

---

**DSP will ensure every person working with youth under the protection of DJJ be required to have the following background checks:**

- a. A criminal history checks to include sex offender registry through a local police department, Sheriff's Department or Virginia State Police office**
- b. Fingerprint checks through the Virginia State Police and Federal Bureau of Investigation**
- c. Child Protective Services check through the Virginia Department of Social Services**

**(Also Includes list of Barrier Crimes)**



# Updates

---

- **Termination Form now titled Service Status Form**
- Addition of Pre-admission service engagement date
- Reminder to send Monthly Summary Reports and Evaluations to PO and AMIkids
- Upcoming changes to **Monthly Summary Report** to align with RSC, DSP, and DJJ needs. Based on feedback from DSPs, POs, and QA unit. Universal form.
- Many reporting requirements the same with some additions and new look.
- New collateral contacts section
- Updated service goals section
- New Progress this reporting period with check boxes
- Lookout for Training on the Universal RSC Monthly Reports this fall – community based & residential specific



# Updates (example)

SERVICE PLAN GOALS			
<b>Goal 1:</b> Treatment goal the youth will focus on during the service			
Objective	Status	Target Completion Date	Actual Completion Date
	Status		
	Status		
	Status		
	Status		
<b>Interventions and Response this Reporting Period:</b> Include a summary of strategies used to increase treatment readiness and mitigate any treatment barriers; interventions delivered for the goal/objectives; youth/family engagement activities; and youth's response and progress for this reporting period.			



# Updates (example)

## PROGRESS THIS REPORTING PERIOD

- Youth and family actively engaged in service.
- Youth is progressing towards identified service goals.
- Youth is attending school: \_\_\_\_\_
- Youth is employed: \_\_\_\_\_
- Youth is connected to an extra-curricular or school activity: \_\_\_\_\_
- Service plan has been developed and reviewed with youth/family.
- Service plan has been reviewed with and approved by the assigned DJJ staff.
- Safety or Relapse Prevention Plan has been created/revised. Date: \_\_\_\_\_
  - Copy provided to youth/family.
  - Copy provided to DJJ Referring Staff.

## OVERALL PROGRESS SINCE SERVICE START

Include an overall summary of youth/family response and engagement in service interventions, successes, and barriers/challenges since the service initiated.



# Workforce Coordination ITN

STORY

LEADERSHIP

NEWS

VENDOR DIRECTORY

CONTACT

DOCUMENTS

## News

Sep 14, 2022

### Workforce ITN Questions and Responses

[Full story](#)

Sep 01, 2022

### Workforce Coordination Intent to Negotiate (ITN)

[Full story](#)

Aug 19, 2022

### Workforce Coordination ITN

[Full story](#)



Separating a troubled past from a bright future.

 [SUPPORT OUR KIDS](#)

 [JOIN OUR MAILING LIST](#)

 [GET IN TOUCH](#)



**Proposals Due  
Oct 12<sup>th</sup>**



# LifeWorks Wellness Series

---

AMKids values the health and wellness of the staff working with youth and families. Therefore, we would like to invite you to join our free **LifeWorks Webinar Series** that are of interest to you and your staff.

Next Session: **Friday, October 21<sup>st</sup> at 2pm** for a 30 minute webinar on **Forgiveness**

We all carry around grudges - some small, some huge. These scars can possibly leave lasting effects. The consequences of living with grudges are negative relationships, weight gain, jealousy towards others and even difficulty achieving success at work. The art of forgiveness allows us to "let go" and move on.

using user ID: amikids  
password: lifeworks  
[Webex Events \(classic\)](#)



# www.amikidsvirginia.org

STORY LEADERSHIP NEWS VENDOR DIRECTORY CONTACT DOCUMENTS

## Documents for Virginia Service Providers

### Fillable Forms

Virginia DJJ Confidentiality Agreement  
Quality Improvement Plan (QIP)  
Non-Direct Care DJJ Incident Report  
Direct Care DSP Incident Report Form  
DSP Monthly Summary Template Final 1.25.19  
Background Affidavit Form  
Service Provider Invoice 8.27.18  
Logic Model Blank for DSPs

### Resources & Information

VA Regional Map  
YASI Domains and Risk Factors  
Service Referral Process  
Service Descriptions AMIKids updated 6-2018  
PREA Standards  
Quality Improvement Plan (QIP)  
Polygraph Position Statement  
Monthly Summary Instructions and FAQ  
Insurance Requirements  
DSP Welcome Letter  
DJJ-RSC BILLING CALENDAR 2021  
AMIKids Virginia Team Bios  
6 Trauma Informed Care Principles  
8 Evidence Based Practices Principles for Court Involved Youth  
Brief Overview Quality Assurance and Monitoring Plan for DSP

### Presentations And Announcements

Coffee & Collaboration Slides 12-2020  
Coffee Collaboration Slides 9-2020  
Coffee & Collaboration 5-2020  
Coffee & Collaboration slides 2-2020  
Service Descriptions Presentation Training  
Link to Billing Training Video  
Updates and Expectations for DSPs 6-2019  
Logic Model Powerpoint Training for DSPs



Separating a troubled past from a bright future.

♥ SUPPORT OUR KIDS

➔ JOIN OUR MAILING LIST

✉ GET IN TOUCH





---

# Questions or Other Announcements?

