



Application for AMIkids Study Proposals and Data Requests

REQUIRED FOR ALL APPLICATIONS
<input type="checkbox"/> All relevant sections of the application have been completed. <input type="checkbox"/> A brief abstract of the project has been provided. See abstract section of the application for information that needs to be included. <input type="checkbox"/> Previously completed Data and Evaluation Tool Confidentiality Agreement or newly completed Data and Evaluation Tool Confidentiality Agreement
SUPPLEMENTAL APPLICATION MATERIALS (if applicable)
<input type="checkbox"/> A copy of an approval letter from your governing Institutional Review Board for this project.

Requester Information		
Principal Investigator:	Date:	
Title:	Organization:	
Street Address:		
City:	State:	Zip:
Email:	Phone:	
Additional Contact Person		
Name:	Title:	
Email:	Phone:	
Researchers and Research Support Staff		
Please list all study personnel and their roles:		

Project or Study Summary
Title of project or study:
Goal of the study:
Anticipated start and end dates for project or study:
Funder(s), if any:
Funding available for AMIkids, Inc. (Home Office)? <input type="checkbox"/> Yes <input type="checkbox"/> No or AMIkids Programs? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please indicate the amount: _____
Intended product(s) (e.g., white paper, published report/article/book, peer-reviewed publication) and audience(s):

Abstract
On a separate page include the following (please limit to 1-page, single-spaced, 12-point font):
<ol style="list-style-type: none"> 1. A description of the study goals, objectives, and hypotheses to be tested. 2. A summary of the project’s methodology. 3. A summary of the project’s analysis procedures, indicating how the data will be used. 4. A description of any data files that will be linked with the data provided by AMIkids, specifying the source of these data files. 5. A description of how the results of the project or study will be disseminated.

Has this research project or study been reviewed and approved by an Institutional Review Board for the Protection of Human Subjects (or, equivalently, reviewed and determined to not represent human subjects research)?

- Yes (attach copy of approval letter, IRB application, and any other materials submitted with the application)
- Pending (note that approval or documentation of exemption will be required prior to any sharing of AMIkids data)

Comments:

Data Requested

Describe the type of data/specific variables requested (specify date range if applicable, ages, youth characteristics, geographic locations, etc. as relevant):

Use of Data and Confidentiality (relevant sections of the IRB application for the project may be useful in completing this section of the application)

How will you maintain confidentiality, access to, and security of identifiable data or other confidential materials obtained from AMIkids? Include an explanation of how copies of data extracted from them will be stored. Explain how and when you plan to destroy or return copies of data files after your project is completed.

If you plan to share data with others, specify how they will be shared and whether the data will be anonymous.

How will the proposed research benefit (a) AMIkids and/or the specific partnering agencies and (b) the field of youth development or juvenile justice more generally? What new knowledge will be gained and what potential difference could it make?

How will the study findings will be shared with AMIkids and any partnering agencies?

Assurances

The undersigned hereby agrees to the following terms and conditions related to this application and the use of the information obtained from AMIkids.

- A. The identifiable data obtained from AMIkids will be used only for the project proposed and the purposes described in this application. Use of the information for purposes other than those described will not be undertaken until a separate application form for the project has been submitted to, and approved by AMIkids.
- B. Confidentiality and handling of the information obtained will be maintained as described in this application and pursuant to the terms of a separate Confidentiality Agreement, a sample of which is attached, that applicant must enter into with AMIkids.
- C. Copies of records, computer listings or electronic files abstracted from records obtained through this application will be returned to AMIkids or destroyed following their described use as detailed in the application section on use of data and in compliance with terms of Data and Evaluation Tool Confidentiality Agreement.
- D. No information will be released to or used by any organization/agency other than the undersigned, except as shown in this application and approved thereafter.
- E. AMIkids reserves the right to remain anonymous in the research. Whether and how AMIkids will be credited is to be determined upon completion of any final products but before dissemination or publication of them in accordance with terms of Data and Evaluation Tool Confidentiality Agreement.
- F. AMIkids will be provided a copy of any research papers or reports a minimum of 3 weeks before they are submitted for publication, presentation, or other dissemination to review and to raise reasonable questions or concerns regarding the use of data provided by AMIkids in such products. Researcher will address such concerns regarding data use to the reasonable satisfaction of AMIkids. One satisfactory mechanism for which will be to include a separate commentary from AMIkids as part of the product or to alert users/readers to the existence of this commentary and how to access it. As relevant, the review process will be repeated for all final presentations or publications that have been reviewed only in proposal or draft form, but with a minimum of only one week lead time required for this type of review.
- G. All the statements made in this application are true, complete and correct to the best of my knowledge and belief.
- H. I am an authorized signee at my organization to enter into this agreement.

- I. I understand that at no time will anyone other than an officer of the Corporation of AMIkids or their AMIkids Team Member designee have the ability to bind AMIkids to any relationship or agreement.
- J. I understand that failure to comply with the above terms and conditions will result in the following:
 - 1. The immediate termination of access to protected AMIkids data for this project and all other previously approved projects conducted by me or my organization.
 - 2. Potential prohibition from access to protected AMIkids data for all future projects conducted by me or my organization.

Principal Investigator's Signature:		Date:
Printed Name:		
Title:	University/Organization:	
AMIkids, Inc. USE ONLY		
Application Complete: YES or NO	Date:	
Executed Data and Evaluation Tool Confidentiality Agreement: YES or NO	Date:	
Reviewed by Data & Research:		
Reviewed by SVP of Operations or VP of Support Services:		
Reviewed by Chief Executive Officer:		
Approved:	Revision Requested:	Denied:
Comments:		